

# TAMWORTH FIRE DEPARTMENT

## Board of Firewards Meeting

June 5, 2008

**Firewards present:** D.A.Bowles, M. Norcross, J. Hartley, H. Remick, D. Littlefield

**Firefighters present:** Chief Colcord, Asst. Chief Bowles, Capt. D.K.Bowles, FF Eldridge

**Public Present:** None

**Meeting Opened at 19:45**

### **Minutes:**

Minutes of the May 1, 2008 meeting were discussed and some changes were suggested regarding typographical errors. Minutes were accepted as amended by H. Remick, 2<sup>nd</sup> by J. Hartley. All in favor.

**Member Comments:** None

### **Old Business:**

D.A. Bowles inquired about RSA 153 “Reimbursement for Emergency Response Services”. D. Littlefield mentioned it was not worth adding extra paperwork to our job, but that we can call upon RSA 153 if there was ever an incident that called for it

D. Littlefield inquired about the Fireproof File Cabinet. Chief Colcord mentioned he had ordered one and it was on its way.

Asst. Chief Bowles updated the board on the USDA grant application. It was decided to not go forward with this particular grant at this time, but we will keep our “eyes open” for any other grant that may be applicable. D.A. Bowles will continue to work on the necessary paperwork for the State.

D. Littlefield presented the new Department patch to the board.

Inquiries were made in regard to the door locks grant. Chief Colcord has heard nothing yet.

D.A. Bowles inquired about having PSNH come and do an assessment on electricity consumption for Central Station. D. Littlefield mentioned that the school had done the same, but felt it would not be beneficial for this facility. Chief Colcord mentioned that he will change the Fluorescent bulbs to CFL bulbs.

Capt. D.K. Bowles updated the board that she had delivered the vehicle insurance information the Town Office.

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The board reviewed the Uniform Guidelines Handbook. After some discussion, content and typographical changes were made. J. Hartley made a motion to accept the guidelines as amended. Seconded by M. Norcross. All in favor.

## **New Business:**

J. Hartley mentioned that Chocorua Station needed repairs from Winter damage, such as a storm window and vinyl siding. He also mentioned that he noticed that there were ants around the sill. He had FF E. Lapete spray ant killer around the foundation, but advised we need to keep an eye on it.

Chief Colcord mentioned he took the radio from 6F3 to Ossipee Mountain Electronics. He noticed it was wired wrong. He corrected the wiring and will mount a different radio in it temporarily.

Chief Colcord told the Board that the heating element on the hot water heater needed to be replaced. He discussed going to alternate option of a direct fired hot water heater. The Board decided to replace the heating element at this time, but will look into future options.

D. Littlefield mentioned he would like a key to the office, so that he had access to the copying machine when needed. Chief Colcord furnished a set of keys for him.

D. Littlefield discussed the need for Haz-Mat appropriate tools and presented the Board with a "wish list". Discussion ensued. Chief Colcord will look into getting prices and bring them back next month.

D. Littlefield brought it to the Board that the Cruise control on Engine 2 was creating an issue with the electronic pump control panel. It was mentioned that Capt. D. Teryek disconnected the Cruise control so that it will not interfere.

Chief Colcord mentioned he would like project lists for the stations and apparatus, if such repairs were needed.

Asst. Chief Bowles discussed that the Bliss hydrant is in need of repair and is out of service at this time. D.A. Bowles and Chief Colcord will look into the repair.

Capt. D.K. Bowles mentioned June 9<sup>th</sup> is Family Fun Night at the school and they were looking for someone from the department to bring and Engine down. D. Littlefield volunteered to bring down an Engine.

Capt. D.K. Bowles made the Board aware that we needed to repair or buy a new vacuum. After much discussion, J. Hartley instantly repaired the vacuum and the discussion was tabled.

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Chief Colcord mentioned he had received bills from other departments regarding the recent brush fire. He mentioned he will reimburse West Ossipee Fire with 10 gallons of foam.

D. Littlefield inquired to the Board as to how and why our volunteer pay was decided and structured. Discussion ensued. D. Littlefield will poll other departments and bring information back during the budget process.

## **Non-Public:**

J. Hartley moved the Board to enter non-public session under RSA 91-A:3 II(c) at 20:18. Seconded by M. Norcross. All members present voted in the affirmative.

Discussion of personnel issue.

D. Littlefield moved the Board to exit non-public session under RSA 91-A:3 II(c) at 20:33. Seconded by J. Hartley. All members present voted in the affirmative.

## **Action of Non-Public:**

The Board took action on the personnel, by putting the personnel on 3 months probation and to attend 5 of 6 meetings with exception of excused absences.

Motion for adjournment at 22:26 made by J. Hartley. 2nd by H. Remick. All in favor.