

## **Board of Firewards Meeting**

**February 5, 2008**

**Firewards present:** D. Bowles, J. Hartley, H. Remick, D. Littlefield

**Firefighters present:** Chief Colcord, Asst. Chief Bowles, FF Bowles, L. Bellen, Rescue Capt. Robinson

**Public Present:** None

**Meeting Opened at 19:40**

Minutes of the January 3, 2008 meeting were accepted as read by D. Bowles.

### **Old Business:**

**Budget:** J. Hartley inquired about the 2007 budget and where we stand in regards to being over or under. Asst. Chief Bowles updated the board on the status of the 2007 budget and noted that we are currently working off the 2008 budget which will be approved at the Annual Town Meeting on March 12, 2008.

**Tamworth Inn:** J. Hartley inquired on the status of The Tamworth Inn. Asst. Chief Bowles and Chief Colcord updated the board on the pending purchase of building.

### **New Business:**

J. Hartley inquired to Chief Colcord on his status of his new position as Fire Chief. Chief Colcord replied that he is still catching up on old business and has not had the chance to deal with new business. Chief Colcord expressed his appreciation to the board for the opportunity to serve as Fire Chief.

Rescue Captain Robinson reported on the status of the Ambulance. McDonald's Motors and finishing up with the alignment and the Ambulance should be back in service tomorrow (2/8/08). He also thanked the board and the Fire Dept. for allowing Rescue to use 6Car1 during the time the Ambulance was out of service.

Chief Colcord inquired about purchasing uniforms for daily duties. Motion was made for Chief Colcord to purchase 5 sets of uniforms not to exceed more than \$600.00.

Continuing discussion proceeded in regards to Class A and Class B uniforms. It was agreed that we would formulate guidelines for uniforms by which to follow in order to create uniformity in the department. D. Littlefield agreed to draw up a draft of the uniform guidelines.

Asst. Chief Bowles expressed that he would like to give former Chief Solomon his badge and that Chief Colcord would have to order a new one.

D. Littlefield stated that he has personnel issues to discuss and suggested the Board go into executive session.

D. Littlefield moved the Board to enter non-public session under RSA 91-A:3 II(c) at 20:17. Seconded by H. Remick. All members present voted in the affirmative.

FF Eldridge was present to discuss leave of absence with the board.

Discussion ensued in regards to filing system. Motion made J. Hartley to purchase a fire proof lockable safe in which to keep pertinent records and only to be made accessible by the Chief and Asst. Chief. Seconded by H. Remick. All in favor.

D. Littlefield moved the Board to exit non-public session under RSA 91-A:3 II(c) at 21:08. Seconded by J. Hartley. All members present voted in the affirmative.

It was discussed to change Article 3 Section 3 to change “every 5 years” to “periodically based on contractual obligation, but not to exceed 5 years.” Board approved and Chief Colcord will draw up a draft and present it to the department for a vote at the next business meeting.

Chief Colcord inquired about a Department credit card that he will be able to use. He mentioned that Admin. Asst. Linda Jones recommended using the Town’s Citizen account. Board approved and Chief Colcord will speak with her to set up the credit card.

Motion for adjournment at 21:30 made by D. Littlefield. Seconded by J. Hartley. All in favor.